



So you want to be on the 2021-2022 yearbook staff?

Here's what you need to do:

- **Read** through the attached application, including the short answer questions. The questions are geared to give you an understanding of some of the requirements. **Read all of it.**
- Please **consider** carefully whether or not a yearbook publication will fit into your **schedule and time commitments** next year. You are required to go to a few games and school functions and take photos along with interviewing players and others involved.
- If interested, **complete the attached application.** Be thorough, specific and impressive in your short answers.
- **Don't assume.** If you have a question or a concern, see the adviser (Ms. Sherman in room 523).
- Choose an **English Teacher** and give a copy of the teacher recommendation sheet (attached). Ask him/her to return it to my mailbox or classroom (Room 523).
- **Double check with your evaluating teachers** to make sure that they have turned in the evaluation on time. It is your responsibility, not theirs.
- **Turn in everything to following by April 26th: (Ms. Sherman in Room 523).**

Qualifications Overview

The yearbook staff is looking for dedicated, committed, creative, organized, enthusiastic individuals who are willing to work as part of a team. Yearbook staff members must be able to work with others, must be reliable, must meet deadlines, and must put in extra work sessions outside of the regular school day. Staff members must also be dedicated to having fun and creating the best yearbook this school has ever seen!

Application Process

If you believe you have the qualities described above, please complete the application process listed below. You could be on the next year's Legacy Staff!

1. Applicants fill out this form and turn it in to Ms Sherman in room 523 by April 26th 2021.
2. Applicants give the attached teacher recommendation form to their English teacher. This is due by April 26th.
3. Those accepted by the yearbook staff are notified.

Part I

The Basics

Your Name _____

Home phone _____ Cell _____

Email _____ Grade Next year: _____ Current GPA _____

List any classes that involve photography that you have taken _____

Are you willing to attend a summer yearbook camp? _____

Why do you want to be a member of the yearbook staff?

What strengths do you possess that would make you an asset to the yearbook staff?

Part II

1. Do you DRIVE A CAR? ___ What reliable means of transportation will you depend upon for work done after school, evenings, and on weekends? _____ *Note: not being able to get a ride is not considered an excuse for missed work sessions or photo ops.)
2. PART-TIME JOBS are not considered excuses for missing mandatory meetings such as after school work sessions and/or incomplete assignments. Do you or will you have a job during the school week next year? ___Are you willing to adjust your work schedule if necessary in order to make the publication a **priority**? ___
3. Much as I'd like to, the publication staffs cannot rely on other people to get pictures for us. Most staff members take their own photographs. What photography skills do you have? _____
4. Part of producing a publication involves CHANGE and CONSTRUCTIVE CRITICISM, much like that given to a team by a coach. Can you handle such criticism from the advisor and student editors when it is warranted? ___Are you willing to revise work multiple times?_____
5. DEADLINES and INDIVIDUAL INITIATIVE are the most important parts of a successful publication and will be major factors in the way you are graded. Are you able to discipline yourself to work in a non-traditional class setting by planning ahead so you can meet deadlines and initiate assignments without constantly being reminded? _____
6. Being on publication staff is like joining a year-round sport. A lot of time goes into it. Can you honestly say working on a staff will be a priority in your list of commitments for next year, even though it requires extra time?_____
7. Describe your attendance at school? _____
8. Publication staff member MUST often make contact with other adults (in the community also) in order to get the information needed to proceed with their work. Are you willing to go talk to people that you don't know?_____
9. Fundraising (primarily through business ad sales) is necessary part of funding publications. Will you be willing and able to spend some time visiting businesses and following through on ad procedures? _____
10. Please sign have your parents sign this form understanding the responsibilities of becoming a part of the yearbook. Once entering yearbook, you will not be removed from the staff.

Parent Printed Name _____ Parent Signature _____

Parent Phone number _____

Part III

Teacher Evaluation form for yearbook staff applicants

Teacher: Thank you for taking the time to give your valuable input so we may select the most qualified, highly motivated yearbook staff members possible. The information you share on this form will be kept confidential.

After you have completed the form, please place it in my mailbox (Mrs Sherman or bring to room 523).

Teacher's name _____

Student applicant _____

Which of your classes does this student take or has this student taken from you?

To the best of your knowledge, please rate the applicant from 1 to 10 (1 being the lowest) in each of the following areas:

- _____ Turning in work consistently and on-time
- _____ Turning in high-quality work
- _____ Following directions
- _____ Showing responsibility for his/her actions
- _____ Maturity
- _____ Relating well with adults
- _____ Relating well with other students
- _____ Staying focused on his/her own work during class
- _____ Displaying pride in his/her own work
- _____ Accepting suggestions for improvement
- _____ Fixing mistakes
- _____ Maintaining a positive attitude

Please write a few sentences explain whether or not you believe this student would be an asset to the yearbook staff and/or justifying any of the ratings above. It is important for yearbook staff members to be energetic and outgoing, with superior writing and/or photography skills and motivation. We are looking for students who will go the extra mile and make the yearbook a priority in their schedule. Insights into these trait and any others you feel are important, would be a great help to us. Thank you!

